

**INCORPORATED VILLAGE OF GARDEN CITY
DEPARTMENT OF PUBLIC WORKS**

**TRAFFIC COMMISSION MEETING MINUTES
JUNE 15, 2023**

Traffic Commission Members:

Present: Trustee Charles P. Kelly, Chairman
Trustee Michael J. Sullivan
Trustee Edward T. Finneran
Trustee Lawrence N. Marciano, Jr.
Commissioner Kenneth O. Jackson, Garden City Police Department
John V. Borroni, P.E., Superintendent of Public Works

1. Minutes of May 4, 2023 – Approved

2. FORMAL AGENDA

- DEFERRED AGENDA

1. Children at Play Sign – Wellington Road

Ericalyn O’Connor, 150 Wellington Road, requesting a “Children at Play” sign to be installed on Wellington Road, between Newmarket Road and Stratford Avenue.

Traffic Survey: Wellington Road, between Newmarket Road and Stratford Avenue, dated November 17, 2021, provided by Commissioner Jackson, Garden City Police Department.

The Traffic Commission, at the November 18, 2021, Meeting, deferred this request asking for review by the perspective Property Owners’ Association.

The Traffic Commission, at the January 13, 2022, Meeting, voted to defer this item as it will be included within the Satellite Traffic Calming study.

Deferred until after the Thursday, May 19, 2022, Public Hearing, and a review of report.

Deferred: June 16, 2022, September 15, 2022, November 17, 2022 and January 12, 2023

Ericalyn O’Connor sending a second request for consideration of the “Children at Play” sign on Wellington Road, between Newmarket Road and Stratford Avenue, and traffic monitoring.

March 16, Meeting: Deferred - to be discussed during upcoming final report.

May 4, 2023, Meeting: Trustee Kelly advised that he met with Ms. O'Connor and is working with the Traffic Commission to come up with a solution.

June 15, 2023, Meeting: Deferred - Traffic Commission will review this issue in conjunction with the satellite report being presented at the Board of Trustees Meeting.

2. Raymond Court - Parking Lot Sign

Discuss restoring the Raymond Court parking lot sign that was removed last week as the parking lot is closed except for events that are expected to draw more than 135 vehicles, involve parking school buses or for other special circumstances.

September 15, 2022, Meeting: Deferred for a review of signage.

November 17, 2022, Meeting: Deferred; requesting Public Works and Building Departments to design a plan for Clinton Road to Raymond Court Parking Field.

January 12, 2023, Meeting: Deferred - waiting for design plan from Public Works and Building Departments.

Mr. Borroni, Superintendent of Public Works, provided a conceptual plan and a cost estimate to the Traffic Commission Members regarding this request.

March 16, 2023, Meeting: Deferred - Traffic Commission to review the plan submitted by Mr. Borroni.

Mr. Borroni submitting alternate routes for access to the rear Stewart Field Parking Field and estimated costs for review.

May 4, 2023, Meeting: Deferred for review of alternate routes and estimated costs.

June 15, 2023, Meeting: The Traffic Commission has determined that there is no need for the sign and authorized removal.

3. Trustee Kelly is requesting a review of the following:

- a. Addition of a crosswalk from the end of the south sidewalk on South Avenue to the north side sidewalk of South Avenue.

January 12, 2023, Meeting: Deferred; request to Engineering Department to study area for determination.

March 16, 2023, Meeting: Deferred - under review by Engineering Department.

Mr. Borroni submitted a concept plan and estimate to the Traffic Commission for review.

May 4, 2023, Meeting: The Traffic Commission voted in favor of moving ahead with this item as Trustee Kelly feels it will complete the connection for Adelphi University students.

As per Mr. Borroni, the plan is in the design phase.

June 15, 2023, Meeting: Mr. Borroni advised the Traffic Commission that an additional two (2) weeks were needed for the final design.

4. Parking Restrictions – 130 Seventh Street

Request from John E. Wilton, President, Chamber of Commerce, on behalf of Seventh Street Café to address the parking restrictions behind their restaurant located at 130 Seventh Street. This request is to extend the one-hour restriction during the week and for no tickets to be issued on Saturdays and Sundays as the current time restrictions are impacting business.

March 16, 2023, Meeting: Deferred - no tickets to be issued on Saturdays and Sundays; Traffic Commission requested Mr. Wilton to come up with a proposal to accommodate this request.

May 4, 2023, Meeting: Deferred – waiting for proposal from business owner.

June 15, 2023, Meeting: Traffic Commission to defer one last time to allow more time for proposal from business owner.

5. Atlantic and Cathedral Avenues – Traffic Light

Request from Mr. Papadimatos asking to retime the light at the intersection of Atlantic and Cathedral Avenues. His feeling is that the light does not provide enough time to get through the intersection.

March 16, 2023, Meeting: Deferred - This is addressed within the Cathedral Diet Study.

May 4, 2023, Meeting: Deferred – This is addressed within the Cathedral Diet Study.

June 15, 2023, Meeting: Deferred until study is finalized.

6. Removal of 2-Hour Parking Signs – Linden Street

Halvor Adams, 31 Linden Street, requesting the removal of the “temporary” 2-hour parking signs that were installed during the 2014 closing of the parking garage at 1 Old Country Road as there is no longer an issue.

March 16, 2023, Meeting: Deferred - Traffic Commission is requesting a response from Linden Street residents regarding this request.

May 4, 2023, Meeting: Traffic Commission requesting Mr. Borroni to follow up and provide an update.

Mr. Borroni followed up with an email to Mr. Adams on June 7, 2023.

June 15, 2023, Meeting: Traffic Commission requesting Mr. Borroni to follow up and provide an update.

7. Truck Restricted Street

Trustee Kelly requesting a map of all truck-restricted streets in the Village to be provided to Traffic Commission as part of the Traffic Commission's evaluation of the addition of trucking restrictions to roads in the Village that currently have no restrictions; type of each trucking restriction in place shall be included with the map.

March 16, 2023, Meeting: Trustee Kelly asked for Mr. Borroni to provide the requested map.

April 5, 2023, email from Commissioner Jackson, Garden City Police Department, providing 2019 Department of Transportation (DOT) Statistics on truck volume numbers for various Garden City roadways.

Trustee Kelly is requesting to implement 9:00 p.m. to 6:00 a.m. prohibition of truck traffic on both Clinton Road and Washington Avenue with further study.

May 4, 2023, Meeting: Approved - Restriction of truck traffic on both Clinton Road and Washington Avenue from Old Country Road to Meadow Street for southbound traffic only; further review needed for northbound restriction.

Mr. Borroni submitted the Village-approved drawing of sign placement to Nassau County and Village of Mineola for approval via email on May 17, 2023.

June 15, 2023, Meeting: Mr. Borroni advised Nassau County approval was received on June 14, 2023, and is waiting for Village of Mineola response. The Traffic Commission requested that he follow up with them.

8. Parking Lot Signage – Kings Food Markets

Permit application submitted by C2Construction Services, 8076 Flannery Court, Manassas, Virginia 20109, on behalf of Kings Food Markets, 870 Franklin Avenue, to install parking spot signage for online ordering program in Parking Field No. 8.

Note, if approved by the Traffic Commission, this request will require review and determination from both the Architectural Design Review Board (ADRB) and Village Counsel.

May 4, 2023, Meeting: Deferred

June 15, 2023, Meeting: Deferred - Mr. Borroni to follow up with Kings regarding the justification for needing six (6) spots.

9. Main Avenue – Striping and Signage Plan

Review of the Striping and Signage Plan submitted by the Engineering Department for Merillon Avenue Station between Meadbrook Road and Nassau Boulevard.

May 4, 2023, Meeting: Deferred

June 15, 2023, Meeting: Approved

10. Tanners Pond Road Underpass

Email request from Arnold Finamore to consider adding a mirror or other visual aid to assist those entering Tanners Pond Road underpass in seeing approaching traffic.

May 4, 2023, Meeting: Deferred - Mr. Borroni to submit suggestions to the Traffic Commission for review.

June 15, 2023, Meeting: Deferred - The Traffic Commission requested Mr. Borroni to reach out to the MTA and submit a design plan for review.

11. Left-Hand Turn – Cambridge Avenue and Terrace Avenue

Trustee Kelly requesting a review of the intersection of Cambridge and Terrace Avenues for possible left-hand turn sign onto Cambridge Avenue.

May 4, 2023, Meeting: Deferred for further review; Mr. Borroni to submit a proposal for possible signage.

Mr. Borroni has submitted proposed layout to Traffic Commission for review.

June 15, 2023, Meeting: Approved - layout to be implemented.

- **STATUS UPDATE ON ISSUES REFERRED TO NASSAU COUNTY FOR STUDY/ACTION**
Mr. Borroni, Superintendent of Public Works, advised that Item No. 11 (Stop Bar Relocation) has been completed. On August 7, 2023, Mr. Borroni emailed Kenneth Arnold, P.E., Commissioner, Nassau County Department of Public Works, to follow up on the status of updates/determinations.

1. Clinton Road – Intersection Humps

At the October 18, 2018, Meeting, the Traffic Commission voted to refer to Nassau County asking them to smooth out the intersection humps along Clinton Road.

Nassau County, Department of Public Works, has agreed to meet with the Village to discuss solutions to this issue. A meeting is tentatively scheduled for Friday, January 24, 2020.

January 24, 2020, meeting with Village Officials, Members of the Nassau County Legislature and Nassau County Department of Public Works to discuss a plan of

action to address the intersection humps along Clinton Road. It was decided that the Village would initiate a study of the area, funded by Nassau County.

December 8, 2020, email from Nassau County Department of Public Works requesting to “meet with the Village and revisit an Inter-Municipal Agreement (IMA)”.

At the January 14, 2021, Traffic Commission Meeting, Trustee Minuto requested the Department of Public Works to reach out to Nassau County Department of Public Works regarding their December 8, 2020, email.

March 24, 2021, email from Kenneth Arnold, P.E., Commissioner, Nassau County Department of Public Works, advising that Nassau County has completed its traffic analysis and will be contacting the Village sometime in the next few weeks to go over the findings, pending nothing major redirects their resources.

Kenneth Arnold, P.E., Commissioner, Nassau County Department of Public Works, has advised the Village that a design document has been issued by Nassau County.

Nassau County Department of Public Works to update the Village by the end of July 2022.

Status: Nassau County is waiting for any comments from the Village.

A meeting was held on March 6, 2023, at the Garden City Casino, 51 Cathedral Avenue, to discuss the County’s proposal for Clinton Road.

March 16, 2023, email from Harold Lutz, Director of Traffic Engineering, Nassau County Department of Public Works, advising that they are coordinating with the Village to determine the next steps for entering into an Intermunicipal Agreement (IMA).

2. Intersection at Franklin and Stewart Avenues – Light Timing/Signal Changes
At the May 23, 2019, Meeting, the Traffic Commission voted to refer to Nassau County asking them to review the light timing/signal changes at the eastbound intersection at Franklin and Stewart Avenues.

December 8, 2020, email from Nassau County Department of Public Works advising they have “no record of recent requests for timing/signal changes at the intersection of Franklin Avenue.” They will “contact Commissioner Ken Jackson to coordinate and further discuss the Village’s concerns”.

At the January 14, 2021, Traffic Commission Meeting, Commissioner Jackson advised that Nassau County Department of Public Works has not reached out to him regarding their December 8, 2020, email; Trustee Minuto requested he reach out to them.

January 28, 2021, email from Commissioner Jackson to Mary Studdert, Nassau County Department of Public Works requesting a review to determine if this request is warranted.

March 24, 2021, email from Kenneth Arnold, P.E., Commissioner, Nassau County Department of Public Works advising “We did field review the signal but did not observe anything out of the ordinary – possibly due to lower Covid volumes”. Commissioner Jackson will be contacted by Nassau County to discuss. Commissioner Jackson would like a follow up of this request since traffic is picking up after the lower volumes that were possibly due to Covid.

May 12, 2022, email from Joseph G. Pecora, P.E., Deputy Commissioner, County of Nassau, Department of Public Works, advising Commissioner Jackson that this request is being reviewed to determine what changes/improvements may be warranted.

Commissioner Jackson is in contact with Joseph G. Pecora, P.E., Deputy Commissioner, County of Nassau, Department of Public Works. This request is being revisited by Nassau County.

Status: Under consideration by Nassau County; awaiting results of study.

3. Merillon Avenue and Rockaway Avenue Design

At the June 16, 2022, Meeting, the Traffic Commission requested this item be added to the list of items referred to Nassau County for study/action.

Mr. Suozzi was asked by the Traffic Commission to reach out to Kenneth Arnold, P.E., Commissioner, Nassau County Department of Public Works for an update.

Status: Study ongoing.

March 16, 2023, email from Harold Lutz, Director of Traffic Engineering, Nassau County Department of Public Works, advising the design plan for this project is currently underway, and they look to schedule a follow-up meeting with the Village in the upcoming months to present the plans.

Mr. Borroni has requested a copy of the draft.

4. Clinton Road Issues and Traffic Study on Clinton Road from Meadow Street to Commercial Avenue

At the June 16, 2022, Meeting, and again at the September 15, 2022, Meeting, requests for a complete traffic study on Clinton Road between Meadow Street and Commercial Avenue; Trustee Kelly discussed the feasibility of asking Nassau County to install a traffic light at the intersection with Garden Street or Poplar Street.

Status: Under review; Village is requesting Garden, not Poplar Street.

A meeting was held on March 6, 2023, at the Garden City Casino, 51 Cathedral Avenue, to discuss the County's proposal for Clinton Road.

March 16, 2023, email from Harold Lutz, Director of Traffic Engineering, Nassau County Department of Public Works, advising the study is underway and anticipate completion in the upcoming months.

5. Left Turn Signal – Washington Avenue and Eleventh Street

At the September 15, 2022, Meeting, the Traffic Commission to request consideration of having the left turn signal activated from 2:00 pm-5:00 pm.

Status: Under review.

6. Rockaway Avenue at First Street

At the November 17, 2022, Meeting, the Traffic Commission referred the request for consideration of a "Right Turn Only" sign on the right-hand lane going south on Rockaway Avenue and the addition of two to three arrows painted on the street.

Status: Under review.

7. Nassau Boulevard

At the November 17, 2022, Meeting, the Traffic Commission requested Nassau County consideration of the addition of "Left Turn" signals on Nassau Boulevard, southbound and westbound at Stewart Avenue, to be consistent with eastbound and northbound "left turn" signals at that intersection; addition of grid box for the intersection.

Status: No update.

March 16, 2023, email from Harold Lutz, Director of Traffic Engineering, Nassau County Department of Public Works, advising an evaluation is underway with anticipated completion in the upcoming months; also, the installation of a grid box will be evaluated at this time.

8. Franklin Avenue

At the November 17, 2022, Meeting, the Traffic Commission advised that the request for the addition of a "Left Turn" signal on northbound Franklin Avenue at Seventh Street to relieve congestion and enhance pedestrian safety in crosswalks would be referred to Nassau County for review.

Status: No update.

March 16, 2023, email from Harold Lutz, Director of Traffic Engineering, Nassau County Department of Public Works, advising an evaluation is underway with anticipated completion in the Spring.

9. Pedestrian Crossing – Seventh Street and Cathedral Avenue

Trustee Flanagan on behalf of a resident’s request for consideration of red traffic lights for all directions when the pedestrian crossing button is activated at the intersection of Seventh Street and Cathedral Avenue; also requesting a crossing guard at the intersection of Seventh Street and Cathedral Avenue because of student safety concerns.

February 3, 2023, email from Dr. Sinha, Superintendent of Schools, Garden City Public Schools, supporting request for a crossing guard at the intersection of Seventh Street and Cathedral Avenue.

February 10, 2023, email from Commissioner Jackson advising that with the assistance of Mr. Borroni, Bart DiCostanzo and DPW, the old sign that was blocking the Walk signal on Cathedral Avenue was moved to make it more visible to westbound traffic turning left from Seventh Street; also, a large visible fluorescent sign was added at the intersection warning westbound drivers from Seventh Street to yield to pedestrian traffic.

March 16, 2023, Meeting: Deferred - This needs to be requested from the County as they control traffic signals; Traffic Commission requested Mr. Borroni to include this in his letter to Mr. Arnold, Commissioner, Nassau County Department of Public Works.

May 4, 2023, Meeting: Deferred – Further discussion included the possible addition of “No Right Turn on Red” signage.

10. Traffic Light – Stewart Avenue and Tullamore Road

September 15, 2022, request for a traffic light to be installed at the intersection of Stewart Avenue and Tullamore Road.

March 16, 2023, email from Harold Lutz, Director of Traffic Engineering, Nassau County Department of Public Works, advising that this location has been added to their existing traffic signal survey review list with anticipated completion in the upcoming months.

11. Stop Bar Relocation – Franklin Avenue and Chestnut Street

Deferred to the County following Traffic Commission approval of request to move the westbound left lane turning back on Chestnut Street at Franklin Avenue to accommodate northbound traffic making a right turn from Franklin Avenue onto Chestnut Street.

March 16, 2023, email from Harold Lutz, Director of Traffic Engineering, Nassau County Department of Public Works, advising “the location will be evaluated, and we will notify you of our determination in the upcoming weeks. We will need to evaluate the loop detector location and while the relocation of the stop bar may not impact the operation of the loop detector, we will need to verify that the relocation of the stop bar does not create any violations of the horizontal signal face location standards prescribed in Manual on Uniform Traffic Control Devices”.

The stop bar relocation at Chestnut Street and Franklin Avenue was completed by the Nassau County Traffic Commission in May 2023.

12. Traffic Light – New Hyde Park Road at Chester Avenue and Fairmount Boulevard
Mrs. O’Connor voicing her concern over the traffic light on New Hyde Park Road at Chester Avenue and Fairmount Boulevard. Mr. Suozzi called the resident on March 3, 2023, leaving a voicemail asking for further detail on this request.

March 16, 2023, Meeting: Deferred - This was discussed in the Traffic Calming Study; Traffic Commission is asking to extend the timing eastbound Chester Avenue to New Hyde Park Road to assist both pedestrians and vehicles.

13. Nassau Boulevard and Merillon Avenue
Email request from Robert Vassalotti for a review of the Nassau Boulevard and Merillon Avenue intersection.

May 4, 2023, Meeting: Deferred to Nassau County for review; request to Nassau County will include looking at crosswalks, ramps and lighting.

Mr. Borroni sent an email to Harold Lutz, on May 22, 2023, requesting to have the pedestrian route evaluated at the intersection of Nassau Boulevard and Merillon Avenue which is to include crosswalks, ramps, signal timing and lighting. The Village is going to review the lighting as well.

- NEW BUSINESS

1. “State Law – Do Not Block Side Road” – Old Country Road at Maria Lane
Request from Nalin Fernando, 2 Maria Lane, requesting consideration of a “DO NOT BLOCK SIDE ROAD” sign to be posted on Old Country Road eastbound before the intersection of Maria Lane.

June 15, 2023, Meeting: Approved - “DO NOT BLOCK SIDE ROAD” sign to be posted on Old Country Road eastbound before the intersection of Maria Lane.

2. “Wildlife Crossing” Signs – Rockaway Avenue
Trustee Kelly requesting the addition of signs on Rockaway Avenue upon entrance(s) from Old Country Road and on the north side opposite football stands to alert drivers to the frequent road crossings of wildlife.

June 15, 2023, Meeting: Deferred - Mr. Borroni to reach out to DEC regarding signage.

3. Proposed Alterations to First Street from Sunset Lane to Rockaway Avenue
Trustee Kelly requesting consideration of:
 - The restriping of First Street and installation of new speed signs
 - Installation of a crosswalk somewhere in the vicinity of Sunset Lane and Cambridge Avenue to create a pedestrian link between First Street and the

park, not only for the residents of First Street but also for all residents who walk or bike over to the community park or pool from the east.

Mr. Borroni provided cost estimates for the requested suggestions.

June 15, 2023, Meeting: Traffic Commission requested to:

- a. Move forward with the final design and funding.
- b. Have Creighton Manning advise on the location of the crosswalk.

4. Update on Parking Permits in Field 7N

Trustee Kelly asking to revisit the parking permit issue in Field 7N for renters of Seventh Street apartments bordering that parking lot. Permits would not be for dedicated spaces but would give the right to use one of the permitted spaces if one is available.

June 15, 2023, Meeting: Traffic Commission supports the recommendation for Hampshire House to have access to Field 7N parking permits.

5. One-Way Road into St. Paul's from Stewart Avenue

Trustee Kelly requesting consideration of the following ways to address the issue of the one-way road into St. Paul's from Stewart Avenue:

- To make it clearer to drivers that this is an entrance only road, put three or more arrows on the roadway pointing north
- To make it clearer to drivers that this is an entrance only road, put a DO NOT ENTER sign on one corner of the roadway
- Change the arrow upon exiting the main parking lot (south exit) to straight and left hand turn so drivers know they can go straight and don't have to make a left into a dead end

June 15, 2023, Meeting: Approve - DPW to come up with plan; restriping of parking spaces; two (2) "No Thru Traffic" signs.

6. Four Way Stop Sign – Westbury and Wyatt Roads

May 30, 2023, email request from James Bauer, 87 Huntington Road, for consideration of a four way stop sign at the intersection of Westbury and Wyatt Roads.

June 15, 2023, email from Michael and Christina Forlenza, 43 Westbury Road, writing in support of the proposed four way stop sign at Wyatt and Westbury Roads.

Traffic Surveys: Westbury Road at Wyatt Road, dated June 14, 2023, provided by Commissioner Jackson, Garden City Police Department.

June 15, 2023, Meeting: Approved - Four way stop sign at the intersection of Westbury and Wyatt Roads.

7. Stop Sign – Arthur Street and Warton Place

Janet and Brian Paradine, 115 Arthur Street, requesting consideration of a stop sign at the intersection of Arthur Street and Warton Place.

Traffic Surveys: Arthur Street, vicinity of Warton Place, dated June 14, 2023, provided by Commissioner Jackson, Garden City Police Department.

June 15, 2023, Meeting: Approved - stop sign at the intersection of Arthur Street and Warton Place.

8. “Children at Play” Sign – 79 Poplar Street

Request received via SeeClickFix for a “Children at Play” sign to be installed in front of 79 Poplar Street.

June 15, 2023, Meeting: Deferred - pending determination of Deferred Item 1.

9. Hamilton Place

Resident request for consideration of “no parking between signs” signage on south side of Hamilton Place to increase visibility when exiting driveways from the buildings which are located on the southwest end of Hamilton Place.

June 15, 2023, Meeting: Approved - “No Parking Anytime” sign placed on center strip.

10. South Avenue

Resident request for consideration of the following changes for “cars making “short” turns when driving westbound on South Avenue and turning onto Whitehall Boulevard:

- Addition of a stop sign on South Avenue westbound at Whitehall Boulevard
- Addition of a white stop line and stop sign on northbound Whitehall Boulevard and to extend a yellow line at least one car length southbound from the western edge of the white stop line. This will establish that there are two (2) lanes – north and south – at this location.

June 15, 2023, Meeting: Approved - addition of a white stop line and stop sign on northbound Whitehall Boulevard and to extend a yellow line at least one car length southbound from the western edge of the white stop line. This will establish that there are two (2) lanes – north and south – at this location.

11. Commercial Avenue

Trustee Kelly requesting consideration of posting signs on Commercial Avenue indicating “No Buses Allowed”.

June 15, 2023, Meeting: Deferred - Mr. Borroni to find out whose permission is needed to do this.

12. All Way Stop – Poplar Street and Prospect Avenue

Stephen Shoemaker, 79 Poplar Street, requesting consideration of making Poplar Street and Prospect Avenue an all-way stop.

Traffic Surveys: Prospect Avenue at Poplar Street dated May 25, 2023, provided by Commissioner Jackson, Garden City Police Department.

June 15, 2023, Meeting: Approved - all-way stop at Poplar Street and Prospect Avenue.

13. Speed Humps on Fourth Street

Trustee Kelly's request to address the issues of whether the three (3) temporary speed humps on Fourth Street will be replaced by permanent speed humps and next placement location for temporary speed humps.

June 15, 2023, Meeting: Approved - convert speed humps from temporary to permanent.

June 15, 2023, Traffic Commission Meeting Minutes as submitted by the Department of Public Works.